



Minutes of the

Annual Meeting of Haddiscoe Parish Council

held at Haddiscoe Village Hall on Monday 13th May 2024 at 8:00pm

1. In attendance:
Cllr Chidgey, Cllr Kelsey, Cllr Jonson, Cllr Riley, Cllr Beevor
L Fulcher, Clerk 5 Parishioners
Accept apologies of absence.
Cllr Fulcher, Cllr Robinson, Dist Cllr Evans
2. Election of Chair of Parish Council
Chairman Chris Chidgey proposed by Cllr Beevor, Seconded by Cllr Kelsey, all council in agreement.
3. Election of Vice Chair of Parish Council
Vice Chair Ian Fulcher proposed by Cllr Kelsey, seconded by Cllr Chidgey, all council in agreement.
4. Members declaration of interest
New forms have been emailed to Councillors to complete and return to Clerk.
5. Approve and sign the minutes of the last Annual Meeting held on 15th May 2023
These were approved by the Council. Proposed by Cllr Chidgey and seconded by Cllr Kelsey.
6. Approve and sign the minutes of the last Ordinary Meeting held on 4th March 2024 2023
These were approved by the Council. Proposed by Cllr Chidgey and seconded by Cllr Riley.
7. Approve and sign the minutes of the last ExtraOrdinary Meeting held on 22nd April 2024
These were approved by the Council. Proposed by Cllr Chidgey and seconded by Cllr Kelsey.
8. Report matters arising from the previous minutes not on the agenda.
Cllr Kelsey hopes to resume the recruitment of volunteers for a Community Speed Check later in the year.
9. Election of Parish Council representative for the Haddiscoe Charity
Tim Haycock was stepping down after his four year term as the Parish Council representative for the Haddiscoe Charity. Cllr Chidgey proposed Cllr Kelsey to represent the Council as a Trustee. Cllr Johnson seconded and all the Council were in agreement.
10. Planning Applications
2024/1518 | Two storey side extension and alterations | 5 Yarmouth Road
Thorpe Next Haddiscoe Norfolk NR14 6PU
The Council unanimously voted to support the application with no objection.

11. To receive and agree the end of year Financial Accounts 23-24, AGAR & Auditors Report.
The Council agreed to declare that Haddiscoe Parish Council is an exempt authority as neither the gross income or gross expenditure exceeds £25,000 for the 2023/24 Financial Year. The Chair and Clerk signed the Certificate of Exemption.
Section 1 of the AGAR, the Annual Governance Statement was agreed by all Councillors present.
Section 2 of the AGAR, the Accounting Statements was agreed by all Councillors present.
The Internal Audit AGAR (page 4) Statement was received and noted.
The Internal Audit report was received and discussed. The Clerk will add the councils remarks and publish on the website. It was agreed that the Clerk will check with South Norfolk District Council on the ownership of the Grit Bins.
The analysis of variances were received and noted.
The bank reconciliation as at 31.3.24 was received and noted.
The period for the exercise of public rights was noted to be the 17th June to the 26th July, this will be advertised on the Parish Council Website and Notice Board.

There was currently £6,322.26 in Community Account. The first precept payment of £3793.27 has been received. The cheque for road signs to Norfolk County Council has not yet been cashed by them. Clerk will chase this up to confirm receipt. The following payments were approved:

Norfolk Association of Local Councils Yearly Membership - £177.26

Sarah Hunt Internal Auditor £145

It was agreed to keep the current signatories Cllr Robinson, Cllr Chidgey and Cllr Fulcher

12. To confirm the time and date of next meeting and agree meeting dates for the forthcoming year. –
Monday July 1st Ordinary Meeting
Monday September 9th Ordinary Meeting
Monday Nov 4th Ordinary Meeting
January 6th 2025 Ordinary Meeting
March 3rd 2025 Ordinary Meeting
May 12th 2025 Annual Parish and Annual Council Meeting

If you have agenda items for these meetings, please email the Clerk two weeks in advance of the meeting.

The meeting closed at 8:45pm

Mrs L Fulcher, Clerk to the Council
Email: haddiscoepc@gmail.com
haddiscoeparish.org.uk