

# Minutes of the Ordinary Meeting of Haddiscoe Parish Council

Held at Haddiscoe Village Hall on Monday 5th September at 7:00pm

- 1. Councillors Present:** Cllr T Haycock, Cllr R Long, Cllr I Fulcher, Cllr M Jackson, Cllr C Robinson.  
Cllr R Beevor arrived at 7:30pm.

**In Attendance:** L Fulcher (Clerk), 23 parishioners.

- 2. To consider accepting apologies of absence:**

Apologies were received and approved from District Cllr J Knight

- 3. To record declarations of interest and approve any requests for dispensations for disclosable pecuniary interests or other interests:**

Cllr I Fulcher, wife is Clerk to Council. Cllr M Jackson, employee at Breedon

- 4. To approve the minutes of the Parish Council Meeting held on 4th July 2022**

These were approved by Cllr Fulcher and seconded by Cllr Robinson

- 5. To discuss the matters arising from these minutes**

EV charging at the village hall. The Village Hall Committee would agree to this but the Parish Council would have to contribute to the upkeep of the car park. The Clerk has declared an interest with Norfolk County Council and if approved will receive more information in due course.

Playground - This comes under Parish Council's insurance not that of the village hall. The swing has been repaired and the zip wire has been loosened to slow it down. The gate had also been repaired. The equipment will be safety inspected in the next couple of weeks.

Church sign update was quoted at £2200. Following discussion of various funding options which included 50% from the Norfolk Parish Partnership and a 50% donation from The Haddiscoe Charity, the majority of Councillors agreed that as there are already signs for the Church, that it would not be appropriate for the precept or charitable funds to be requested and spent in this way given the current economic climate. The Clerk will inform highways that we will not be proceeding.

Wescotech: They had not been in touch regarding the batteries. Cllr Fulcher will remove the speed sign brackets from posts around the village.

Slurry smells on Low Road: No further action has been taken.

Signed.....

Date.....

Chair

**5. To receive reports from County & District Councillors**

No reports available as Councillors not present. District Cllr J Knight has requested our comments on the 'Haddiscoe Tavern/Pampas Lodge' planning application. The Clerk will email Cllr Knights accordingly.

**6. To receive reports from Chairman**

No report

**7. To receive an update on the Breedon Proposed Quarry, Crab Apple Lane, Haddiscoe**

The Chair asked Cllr Jackson to leave the meeting as he is an employee of Breedon. The Clerk has emailed Shaun Denny, the planner at Breedon's for more information. Mr Denny informed the Clerk of their intention to hold an open session at Norton Quarry on Sept 15th and will likely apply for planning permission after this event.

Clerk will update the Parish website with any information she receives and urge parishioners to check the website regularly for updates.

Cllr Haycock requested the council to vote on how they intended to vote when the planning application was received. Cllr Fulcher objected to this as it was not correct protocol to vote on something when the council had not been given full information and a planning application had not yet been received, however the Councillors did give a show of hands as directed by the Chairman. As this was not a legitimate vote the results are not valid and not recorded. At this point Cllr Haycock resigned and left the meeting. Vice Chairman Cllr Long stepped in as Chair for the remainder of the meeting.

Members of the public voiced their objections and views on the proposed quarry and Mr Aldren (Parishioner) reported that they had been canvassing the village, they had visited 140 homes. The results of this poll revealed that 81% of people questioned (74% of the electorate) were against the proposal. It is clear to the Council there is a very high level of feeling against any proposed development. The Clerk asked for copies of questions and the full survey to assist the council when making decisions. Mr Aldren would not agree to this and said he would need to get guidance before letting the Council have it.

One councillor spoke about the funds left over from the previous quarry campaign, however he retracted this comment and apologised.

A question from the floor asked about the process for removing a Councillor from office. The Clerk will seek information and will email those parishioners who individually requested this information.

The Clerk informed parishioners that if and when a planning application is received and an ordinary council meeting was not imminent that an extraordinary meeting would be called and the dates/agenda published on the Parish Council website. The Clerk undertook to email individuals parishioners who wanted to receive information about this. Email addresses were given to the Clerk by parishioners to facilitate this.

Signed.....

Date.....

Chair

21 Parishioners left the meeting at 8:30pm

**8. To receive an update on planning applications.**

Application Number: BA/2022/0251/COND. Proposal : Allow year-round occupation of caravans, removal of condition 5 of permission BA/2021/0242/COND. Address : Haddiscoe Tavern, Pampas Lodge Caravan Park , The Street, Haddiscoe.

Haddiscoe Parish Council unanimously agreed that the site and local area is not suitable for year round occupation of 32 Units. The site floods every winter and the adjacent dykes are always overflowing, with this in mind the Council are concerned about the increased risk of flooding to the site and neighbouring properties in Low Road with the increased waste water and sewage. An annual break in the occupation of the static caravan contributes to ensuring that the caravans are restricted to holiday use only and not used as permanent residential accommodation in accordance with the Local Plan for the Broads.

Application Number: 2022/1401. Proposal: Outline planning application for one proposed bungalow. Application Type: Outline Planning Permission. Location: Land Adjacent To 1 Church Lane Haddiscoe. No objection.

2 Parishioners left the meeting at 8:45pm

**9. To receive the Responsible Finance Officer's Report:**

Community Account £4475.99 - Chq no: 100542 12th July Norfolk Parish Support £100 which was agreed at the last meeting. No other transactions.

Business Premium £52.46 - 5th Sept 2p interest, no other transactions.

After bad customer service from Barclays, we have now got the correct form to remove previous signatories dating back many years and to add the Clerk as view only. This form will now need changing further to remove former Cllr Mr Haycock. The Council agreed to add Cllr Sheppard as an additional signatory.

Payment approval

July-August £11.50 Clerk Expenses agreed

Chq 500543 planning online training £14

Chq 500544 David Bracey for playground inspection £102

Clerk salary paid six monthly instead of annually, first payment in October.

**10. To receive an update on correspondence received:**

Signed.....

Date.....

Chair

- 10.1 Query from Parishioner regarding quarry, the Clerk responded to the query after emailing Shaun Denny at Breedon's.
- 10.2 SAAA - Option to opt out of the SAAA central external auditor appointment arrangements - recommend to stay opted in. Councillors voted to remain in this scheme and will seek a new Internal Auditor.
- 10.3 David Bracey - Playground inspection £85 plus vat to be completed this week - discussed previously.

**11. To approve Policies and Standing Orders:**

Councillors had been emailed copies of the policies and standing orders. They approved the following: Standing Orders, Financial Risk Assessment, Financial Standing Orders, Model Publication Scheme, Members Code of Conduct, Complaints Policy, Equality and Diversity Policy, GDPR Data Breach Policy, GDPR Record Retention Policy, Subject Access Request Procedure, Procurement Policy, Transparency Code for Smaller Authorities

The Clerk will amend the Social Media Policy to include the set up of a facebook page to be used for Council information only.

The asset register is almost complete, the Clerk just wanted to check a few points. Cllr Long will speak to Mr Haycock to confirm the ownership of land and telephone box.

**12. To agree the time and date of next meeting:**

Monday 7th November, 7pm at Haddiscoe Village Hall

The meeting closed at 9:10pm

Signed.....

Date.....

Chair